



Carbondale Public Library Lending/Fine Policy

In general there is no limit on the number of items which may be checked out. However, some exceptions are noted in the table below. The library may set additional limits on high demand items as the need arises.

Reserves can be placed on circulating materials. Materials cannot be renewed if a reserve has been placed by another patron. In the case of new materials, reserves placed by Carbondale Public Library card holders take precedence over reserves placed by patrons from other libraries.

Borrowers are responsible for all items checked out on their card. This includes any overdue fines, as well as fees for damaged or lost items. Parents/guardians are responsible for all fines and fees incurred on their minor children's (under 18) cards and may be requested to pay fines and fees that accumulate on those cards as a condition for using their own card. A service charge of \$.50 is added to each overdue notice or bill that is mailed. Replacement costs will be charged for lost materials. The library will refund payment for lost material if found and returned within 30 days of payment. The lending periods and fines for each type of material are listed below as a general guide. Additional material types and changes made on an as-needed basis may not be reflected here.

Material:	Loan Period:	Renewals:	Daily Fine:	Maximum Fine Accumulated Per Item:	Circulation Limits (if any):
Books: Adult	3 weeks	2	.10	\$2.00	
Books: Adult (New)	3 weeks	2	.10	\$2.00	
Books: Juvenile & teen	3 weeks	2	No fines	No fines	
Books: Juvenile & teen (New)	3 weeks	2	No fines	No fines	
Kits: Adult	3 weeks	2	.10	\$2.00	
Kits: Juvenile & teen	3 weeks	2	No fines	No fines	
Periodicals: Adult	3 weeks	2	.10	\$2.00	
Periodicals: Juvenile & teen	3 weeks	2	No fines	No fines	
Audiobooks: Adult	3 weeks	2	.10	\$2.00	
Audiobooks: Juvenile & teen	3 weeks	2	No fines	No fines	
DVD: Adult	3 weeks	2	.10	\$2.00	5 per card per visit. 1 DVD total for Limited Access Juvenile/Teen cards.
DVD: Juvenile & teen	3 weeks	2	No fines	No fines	5 per card per visit. 1 DVD total for Limited Access Juvenile/Teen cards.

Music CD: Adult	3 weeks	2	.10	\$2.00	
Music CD: Juvenile & teen	3 weeks	2	No fines	No fines	
Video games: Adult	3 weeks	2	.10	\$2.00	5 per card per visit. 1 game total for Limited Access Juvenile/Teen cards.
Video games: Juvenile & teen	3 weeks	2	No fines	No fines	5 per card per visit. 1 game total for Limited Access Juvenile/Teen cards.
Fishing poles	1 week	0	No fines	No fines	3 per household. Must have a child present.
Hotspots	3 weeks	0	\$1.00	\$2.00	1 per card.
Telescope	1 week	1	\$1.00	\$2.00	Available only to adult (18+) CPL cardholders in good standing.
Interlibrary loan (outside of the Illinois Heartland Library System)	2 weeks	0	.25	\$2.00	
Newspapers	Do not circulate	NA	NA	NA	
Reference materials	Do not circulate	NA	NA	NA	

The above fines and renewal periods apply to items owned by the Carbondale Public Library. Items borrowed from other libraries may have different fines and renewal periods established by each item's owning library.

Some items are labeled with a warning not to put them in the book drop. Doing so may result in a \$1 fine per item. Returning these items in the outside book drop may damage them.

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