

Carbondale Public Library Board of Trustees
Carbondale Public Library, Meeting Room
405 W. Main St., Carbondale, IL 62901

Wednesday, August 11, 2021, 4:30 p.m.

MINUTES

Call to order.

4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Don Prosser, President
Barbara Levine, Treasurer
Philip Brown (1)
Chastity Mays
Joyce Hayes
Roland Person, Secretary (1 excused)
Harriet Simon

Absent.

Susan Tulis, Vice President (1 excused)
Julian Pei (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Visitors.

None.

Staff present.

Diana Brawley Sussman, Library Director; Gwen Hall Grosshenrich, Finance Manager

President's report.

The Board President excused Susan Tulis' absence from today's meeting due to a work commitment in accordance with the board's bylaws.

Secretary's report.

1. Approval of July 14, 2021 Board Meeting minutes. Harriet Simon made a motion to approve the minutes as presented. Joyce Hayes seconded. Philip Brown abstained. MOTION passed.
2. Approval of the July 14, 2021 Closed Executive Session minutes. Chastity Mays moved to approve the minutes as presented. Barbara Levine seconded. Philip Brown abstained. MOTION passed.

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due August 16, 2021 to September 15, 2021. Philip Brown made a motion to pay the bills. Joyce Hayes seconded. MOTION passed unanimously.

2. Acceptance of the financial report for July 14, 2021. Philip moved. Chastity seconded.

Librarian's report.

1. Building and grounds maintenance. There is still no word on when the Brush annex building roof replacement will begin.

2. COVID procedures. The Director reported that patrons have been more compliant lately with wearing masks. The Director mentioned that a question came up from staff about whether we could require proof of vaccination in order to attend library programs. In order to remain ADA compliant an alternative method of program attendance would probably need to be made immediately available, so it would not be very practicable. The Board President felt that such a policy could be legally problematic.

3. Other. The library is working with the City of Carbondale to install three Little Free Libraries on the east side of Carbondale.

Committee reports.

None.

New business.

The Board President asked the Library Director to examine existing and potential policies as they relate to businesses participating in library programs and the library staff's networking and outreach interactions with outside organizations.

Other.

1. Patron behavior. None.

Unfinished business.

None.

Adjournment.

Adjourned at 5:06

Respectfully submitted:

Roland Person, Secretary

Prepared by: Diana Brawley Sussman, Library Director

Board Meetings for 2021. All meetings will take place on the second Wednesday of the month unless otherwise noted. Meetings are held in the Public Library meeting room at 4:30 p.m. unless taking place online due to a state of emergency (Agenda and link posted at <https://carbondalepubliclibrary.org/aboutus/board-of-trustees/upcoming-board-meeting-agenda/>): January 13, February 10, March 10, April 14, May 12, June 9, July 14, August 11, *September 15 (*third Wednesday), October 13, November 10, December 8, 2021.