

Online meeting. Link and phone number were provided for public attendance:

MINUTES

Statement prior to start of the meeting.

The Board President determines that an in-person meeting is not practical or prudent because of the statewide COVID-19 disaster. This meeting is being recorded.

Call to order.

Called to order 4:32 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

In the webinar environment participants may type questions or statements into the Q&A at this time and may request access to speak during this portion of the meeting via the Q&A or by using the hand raising function.

Present.

Don Prosser, President
Susan Tulis, Vice President
Julian Pei, Treasurer (2)
Philip Brown
Joyce Hayes
Barbara Levine
Chastity Mays (1)
Roland Person, Secretary
Harriet Simon (3 excused)

Absent.

None.

The number following the Trustee's name indicates the number of absences this fiscal year.

Visitors.

None.

Staff present.

Diana Brawley Sussman, Library Director; Gwen Hall Grosshenrich, Finance Manager

President's report.

Secretary's report.

1. Approval of March 10, 2021 minutes. Susan Tulis moved to accept the minutes with minor corrections. Barbara Levine seconded. Roll called: 9 yeas. 0 nays. 0 abstentions. MOTION passed.

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due April 16, 2021 to May 15, 2021. Philip Brown made a motion to pay bills. Harriet Simon seconded. Roll called: 9 yeas. 0 nays. 0 abstentions. MOTION passed.

2. Set Finance Committee meeting near end of April. The Director will schedule the meeting.

3. Authorize the finance committee to approve all bills to be paid by the last day of the fiscal year, not to exceed budgetary authority. Julian Pei moved to authorize the Finance Committee's actions. Roland Person seconded. Roll called: 9 yeas. 0 nays. 0 abstentions. MOTION passed.

4. Acceptance of the financial report for March 2021. We have received the remainder of our tax revenue (minus about \$8,800 not collected). Barbara Levine made a motion to accept the financial report. Joyce Hayes seconded. Roll called: 9 yeas. 0 nays. 0 abstentions. MOTION passed.

Librarian's report.

1. Building and grounds maintenance. The estimate for a new boiler came in at over \$35,000, far more than Ameren led us to expect. Based on estimated potential energy savings it would take the library about nine years to recoup to cost of this expense. Unfortunately, it does not seem to be a wise investment.

Harlan Bohnsack is still working on bid documents for the Brush roof replacement. It seems this project will be expensed in FY22.

2. COVID-19 procedures. New studies have found the following regarding surface transmission of COVID-19: "When accounting for both surface survival data and real-world transmission factors, the risk of fomite transmission after a person with COVID-19 has been in an indoor space is minor after 3 days (72 hours), regardless of when it was last cleaned."

"Findings of these studies suggest that the risk of SARS-CoV-2 infection via the fomite transmission route is low, and generally less than 1 in 10,000, which means that each contact with a contaminated surface has less than a 1 in 10,000 chance of causing an infection."

Source:

Centers for Disease Control and Prevention: "Science Brief: SARS-CoV-2 and Surface (Fomite) Transmission for Indoor Community Environments" Updated Apr. 5, 2021

<https://www.cdc.gov/coronavirus/2019-ncov/more/science-and-research/surface-transmission.html>

The Illinois Heartland Library System has stopped quarantining materials. The Board considered whether our library should eliminate quarantine, or reduce it from 7 days to 3, or 1.

The Board expressed their preferences: Don Prosser prefers 3 days; Susan Tulis prefers 3 days; Roland Person prefers eliminating quarantine; Philip Brown prefers 3 days; Joyce Hayes prefers 3 days; Barbara Levine eliminating quarantine; Chastity Mays prefers 3 days; Harriet Simon prefers 3 days. Julian Pei prefers leaving the decision to staff. The consensus was 3 days. If there is any change needed the Director can call an Emergency Committee meeting.

3. Other. Our Children's Library Assistant Kennedy Joseph has accepted a youth services position at the Evanston Public Library. Rather than replace this part-time position with a new employee, those duties and hours have been reassigned to our Teen and Youth Librarian Elizabeth Hartman. Elizabeth's position will become full-time beginning May 17th. The Board expressed congratulations to both Elizabeth and Kennedy.

Committee reports.

None.

Unfinished business.

None.

New business.

None.

Other.

1. Patron behavior. None.

Adjournment.

Adjourned at 4:59 p.m.

Respectfully submitted:

Roland Person, Secretary

Prepared by: Diana Brawley Sussman, Library Director

Board Meetings for 2021: All meetings will take place in the Public Library meeting room at 4:30 p.m. unless taking place online due to a state of emergency. Agenda and link posted at <https://carbondalepubliclibrary.org/aboutus/board-of-trustees/upcoming-board-meeting-agenda/> . January 13, February 10, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 8, 2021.