

Carbondale Public Library Board of Trustees

Wednesday, January 13, 2021, 4:30 p.m.

Online meeting. Link for public attendance:

<https://us02web.zoom.us/j/85459707770?pwd=MEk4STB4dGlhdkdNTXNlbnZlbnZz09>

Passcode: 852584. Link is also available at <https://carbondalepubliclibrary.org/aboutus/board-of-trustees/upcoming-board-meeting-agenda/> For telephone access dial: 1-312-626-6799.

Webinar ID: 854 5970 7770. Password: 852584.

MINUTES

Statement prior to start of the meeting.

The Board President determines that an in-person meeting is not practical or prudent because of the statewide COVID-19 disaster. This meeting is being recorded.

Call to order.

4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

In the webinar environment participants may type questions or statements into the Q&A at this time and may request access to speak during this portion of the meeting via the Q&A or by using the hand raising function.

Present.

Don Prosser, President
Susan Tulis, Vice President
Roland Person, Secretary
Julian Pei, Treasurer (2)
Philip Brown
Joyce Hayes
Barbara Levine
Chastity Mays (1)

Absent.

Harriet Simon (2 excused)

The number following the Trustee's name indicates the number of absences this fiscal year.

Visitors.

None.

Staff present.

Diana Brawley Sussman, Library Director; Gwen Hall Grosshenrich, Finance Manager

President's report.

Harriet Simon's absence was excused by Board President Don Prosser in accordance with the board's bylaws.

Secretary's report.

1. Approval of December 9, 2020 minutes. Barbara Levine moved to approve with minor edits. Susan Tulis seconded. Roll called. Roll called: 8 yeas. 0 nays. 0 abstentions. MOTION passed.

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due January 16, 2021 to February 15, 2021. Roland Person moved to approve the bills payable. Julian Pei seconded. Roll called: 8 yeas. 0 nays. 0 abstentions. MOTION passed.
2. Acceptance of the financial report for December 2020. We received another \$400,000 in property taxes this month and still have about \$140,000 left to receive. Julian Pei moved to accept the financial report. Joyce Hayes seconded. Roll called: 8 yeas. 0 nays. 0 abstentions. MOTION passed.

Librarian's report.

1. Building and grounds maintenance. Our Maintenance Manager is speaking with Ameren about reducing our energy consumption. The boiler is inefficient. The Board asked about solar and whether or not it would be cost effective. We are always keeping eyes open for grants that might make solar installation affordable.
2. Review and acceptance of investment policy. Roland Person moved to renew the policy as is. Joyce Hayes seconded. Roll called: 8 yeas. 0 nays. 0 abstentions. MOTION passed.
3. Approval of Chief Financial Officers. Julian Pei moved to maintain current appointments as specified in the policy. Barbara Levine seconded. Roll called: 8 yeas. 0 nays. 0 abstentions. MOTION passed.
4. Review of executive session minutes. Roland Person moved to keep executive session minutes closed. Susan Tulis seconded. Roll called: 8 yeas. 0 nays. 0 abstentions. MOTION passed.
5. Review and acceptance of bylaws. Philip Brown moved to approve the Bylaws with proposed amendments and one correction. Chastity Mays seconded. Roll called: 8 yeas. 0 nays. 0 abstentions. MOTION passed.
6. Other. The board discussed COVID restrictions. The Emergency Planning Committee will meet. Susan Tulis and the Director both encouraged Trustees to attend the ILA Legislative Meetup.

Committee reports.

Unfinished business.

New business.

Other.

1. Patron behavior. None.
2. Roland said that he is impressed with the activities the staff are doing. He is amazed by their programs and participation numbers. The Board agrees.

Adjournment.

The meeting adjourned at 5:08 p.m.

Respectfully submitted:

Roland Person, Secretary

Prepared by: Diana Brawley Sussman, Library Director

Board Meetings for 2021. All meetings will take place in the Public Library meeting room at 4:30 p.m. unless taking place online due to a state of emergency. Agenda and link posted at <https://carbondalepubliclibrary.org/aboutus/board-of-trustees/upcoming-board-meeting-agenda/>. January 13, February 10, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 8, 2021.