

Carbondale Public Library Board of Trustees

Wednesday, August 14, 2019

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Called to order at 4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Barbara Levine, President

Susan Tulis, Vice President

Roland Person, Secretary (1 excused)

Julian Pei, Treasurer (2 excused)

Philip Brown

Joyce Hayes

Chastity Mays

Don Prosser

Harriet Simon (1 excused)

Absent.

None.

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director; Gwen Hall Grosshenrich, Finance Manager

Visitors present.

None.

President's report.

None.

Secretary's report.

1. Approval of July 10, 2019 minutes. Roland Person made a motion to approve minutes with one correction. Joyce Hayes seconded. MOTION passed unanimously.

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due August 16, 2019 to September 15, 2019. Larger bills include Lazerware. Roland Person made a motion to approve payment of bills. Harriet Simon seconded. MOTION passed unanimously.

2. Acceptance of the financial report for July 2019. We have Received about \$7,000 in replacement tax so far, and no other tax revenue. We will have to temporarily transfer funds from savings after the next payroll.

It was noted that we need to move a Baker & Taylor expense from dues to licenses. Roland Person made a motion to accept the financial report. Harriet Simon seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance. Don Prosser made a motion for the library to cover a \$2,100 expense for the installation of an electricity poll for city-owned outdoor security cameras on library property. Philip Brown seconded. MOTION passed unanimously. The city will cover remaining expenses. The cameras, equipment, and video footage will be the property of the city. It is hoped that this partnership will improve neighborhood safety. We accepted a low \$680 estimate from John Caudill Concrete Service for the concrete work that was never completed by Harmon Concrete. We have estimates for both the Brush building and main library roofs, and some other known expenses, which will help with preparing a Live & Learn Construction grant, and preparing a budget amendment.

2. Other. We are currently accepting applications for MSW Social Work Interns. Congratulation to Trustee Harriet Simon. She has been awarded a "Good Neighbor" award from WSIU in recognition of her volunteerism.

Committee reports.

None.

Unfinished business.

None.

New business.

None.

Other.

1. Patron behavior. A teen (D.W.) has been banned for six months for stealing a bike. We were able to identify him using security footage without any police intervention. We talked to him about it, and he returned the bike.

Adjournment.

Adjourned at 5:08 p.m.

Next Board Meetings for 2019 (all in Public Library meeting room, 4:30 p.m., second Wednesday of each month): September 11, October 9, November 13, December 11.

Respectfully submitted:

Roland Person, Secretary

Prepared by: Diana Brawley Sussman, Library Director