

**Carbondale Public Library Board of Trustees**

Wednesday, March 14, 2018

4:30 p.m.

Meeting Room

405 West Main St.

**MINUTES**

**Call to Order.**

Called to order at 4:30 p.m.

**Roll Call.**

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant and repetitious, or disruptive (Id.at 1425-26).

**Present.**

Philip Brown, President

Barbara Levine, Vice President (3)

Joyce Hayes, Secretary

Don Prosser<sup>4</sup>, Treasurer (2, plus 2 excused)

Julian Pei (1)

Roland Person (1)

Susan Tulis (2)

**Absent.**

Harriet Simon (3)

Sharifa Stewart (3)

The number following the Trustee's name indicates the number of absences this fiscal year.

**Staff Present.**

Gwen Hall Grosshenrich, Finance Manager; Diana Brawley Sussman, Library Director, was absent due to a family emergency.

**Visitors.**

None

**President's Report.**

No Report

**Secretary's Report.**

Approval of the February 14, 2018 minutes. Roland Person made a motion to approve the minutes; Susan Tulis seconded. MOTION passed unanimously.

**Correspondence and communications.**

None

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**Financial Report.**

1. Approval of bills payable. Julian Pei made a motion to pay the bills; Susan Tulis seconded. MOTION passed unanimously.
2. It was explained that the Special Donation listed on the Balance Sheet did not have any specifications as to how it is to be spent. It was reported that \$98,000 property tax has been received, with \$5200 left uncollected. The per capita grant is in. No more is expected. Roland Person moved to approval the financial report. SusanTulis seconded. MOTION passed unanimously.

**Librarian's Report.**

The Librarian's written report is included in our packets. If there are questions, they are to be brought to the April meeting.

**Committee Reports.**

None

**Unfinished business.**

None

**New Business.**

None

**Adjournment.**

Adjourned at 4:45 p.m.

Board Meetings for 2018 (all in Public Library meeting room, 4:30 p.m., second Wednesday of each month):  
April 11, 2018, May 9, 2018, June 13, 2018, July 11, 2018, August 8, 2018, September 12, 2018, October 10,  
2018, November 14, 2018, December 12, 2018

Respectfully submitted,

Joyce Hayes, Secretary