

**Carbondale Public Library Board of Trustees**

Wednesday, April 13, 2016

4:30 p.m.

Meeting Room

405 West Main St.

**MINUTES**

**Call to order.**

Called to order at 4:30 p.m.

**Roll call.**

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

**Present.**

Philip Brown, President (1)

Barbara Levine, Vice President (2)

Joyce Hayes, Secretary

Julian Pei (3) (1 of 3 absences excused by Board President in accordance with by-laws.)

Roland Person (2)

Don Prosser, Treasurer (2)

Harriet Simon (1) (1 of 1 absences excused by Board President in accordance with by-laws.)

Sharifa Stewart (3)

Susan Tulis (1)

**Absent.**

None.

The number following the Trustee's name indicates the number of absences this fiscal year.

**Staff present.**

Diana Brawley Sussman, Library Director

Gwen Hall Grosshenrich, Finance Manager

**Visitors present.**

Three students.

**President's report.**

None.

**Secretary's report.**

1. Approval of the March 9, 2016 minutes. Roland Person moved to approve the minutes. Barbara Levine seconded. MOTION passed unanimously.

**Correspondence and communications.**

Per Capita Grant award letter came. The annual grant will be awarded for the coming fiscal year, but with a \$12,411 reduction.

**Financial report.**

1. Approval of bills payable up to and including bills due April 16, 2016 to May 15, 2016. Philip Brown moved to pay bills. Harriet Simon seconded. MOTION passed unanimously.

2. Set Finance Committee meeting near end of April: April 27, 2016 at 4:00 p.m.

3. Julian Pei moved to authorize the finance committee to approve all bills to be paid by the last day of the fiscal year, not to exceed budgetary authority. Barbara Levine seconded. MOTION passed unanimously.
4. Acceptance of the financial report for February 2016. Discussed end of fiscal year carry over to put toward construction expenditures. Received second Go Fund Me check for Japanese Garden. Received replacement tax distribution. Roland Person moved to accept the financial report. Susan Tulis seconded. MOTION passed unanimously.

#### **Librarian's report.**

1. Building and grounds maintenance. Roland Person moved to declare an emergency to deal with the mold issue in the meeting room. Susan Tulis seconded. MOTION passed unanimously.

Don Prosser made a motion to authorize the library director to spend up to \$30,000 on the meeting room emergency. Philip Brown seconded. MOTION passed unanimously.

The board instructed the Director to find someone to do mold testing, other than the company that would do remediation in order to avoid any conflict of interest. The Director will ask for an architect's recommendation and will consult with board member Julian Pei on this issue.

2. Architectural work for Brush building. Discussed briefly. Action tabled.
3. Reviewed April 5<sup>th</sup> budget hearing.
4. Compensation and appreciation for social work interns. Philip Brown moved to authorize a \$300 honorarium per semester of service for social work interns, retroactive to include the Fall 2015 internship. Roland Person seconded. MOTION passed unanimously.
5. IHLS 2016 Board Elections discussed.
6. Other. The Director discussed the Public Library Association Conference.

#### **Committee reports.**

None.

#### **Unfinished business.**

None.

#### **New business.**

None.

#### **Other.**

Harriet Simon reported that the Friends' Book Sale earned at least \$3,700 in sales, in addition to memberships. There will be a speaker, Mark Wagner, speaking about the historic Crenshaw House at the Friends' annual meeting on April 21<sup>st</sup>.

#### **Adjournment.**

Adjourned at 6:00p.m.

Next Board Meetings for 2016 (all in Public Library meeting room, 4:30 p.m., second Wednesday of each month): May 11; June 8; July 13; August 10; September 14; October 12; November 9; December 14.

#### **Respectfully submitted:**

Joyce Hayes, Secretary

**Prepared by:** Diana Brawley Sussman, Library Director