

**Carbondale Public Library Board of Trustees**

Wednesday, September 9, 2015  
4:30 p.m.

Meeting Room  
405 West Main St.

**MINUTES**

**Call to order.**

Meeting called to order at 4:34 p.m.

**Roll call.**

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

**Present.**

Philip Brown, President  
Barbara Levine, Vice President (1)  
Joyce Hayes, Secretary  
Susan Tulis  
Sharifa Stewart (1)

**Absent.**

Don Prosser, Treasurer (2)  
Julian Pei (2)  
Roland Person (2)  
Harriet Simon (1) (Absence excused by Board President in accordance with by-laws.)  
The number following the Trustee's name indicates the number of absences this fiscal year.

**Staff present.**

Diana Brawley Sussman, Library Director  
Gwen Hall Grosshenrich, Finance Manager

**Visitors present.**

None.

**President's report.**

None.

**Secretary's report.**

1. Approval of the August 12, 2015 minutes. Barbara Levine moved to approve minutes. Susan Tulis seconded. MOTION passed unanimously.

**Correspondence and communications.**

None.

**Financial report.**

1. Approval of bills payable up to and including bills due September 16, 2015 to October 15, 2015. Barbara Levine moved to pay bills. Joyce Hayes seconded. MOTION passed unanimously.  
2. Acceptance of the financial report for August 2015. The Board gave their compliments to Gwen Hall Grosshenrich for providing clear, understandable financial reports. The Library Director discussed the library's tax rate, potential impact of a shrinking tax base, and potential impact of the Governor's proposed changes to property tax levying procedures. Joyce Hayes moved to accept the financial report. Philip Brown seconded. MOTION passed unanimously.

### **Librarian's report.**

1. Building and grounds maintenance and construction. There are several items slated for repair this fiscal year once funds arrive. There is a leak in the Brush building. We're trying to find its origin.
2. Other. Social Work Intern Shannon Butler has started her internship. She will be serving patrons and developing a model for social work service in small to medium public libraries. Carbondale PL may be the first, or among the first, of the smaller libraries to pioneer such a program. The Library Director has been in contact with public libraries in California offering social work service. This is an unpaid internship. The professional liability for this position belongs to SIU, not CPL.

The Friends have purchased a portable digital audio-visual system, which will allow us to serve larger audiences at programs that require an audio-visual component. The meeting room holds just over 40. We are often filling the meeting room to capacity, even turning people away, and turning down offers to host larger adult programs. The portable system will help to resolve this issue, allowing for larger programs in the center of the library, thereby serving 100 or more participants. Our children's programs attract large audiences in the center of the library. The portable AV system will allow our adult programs to grow as well.

Because we are engaged in strategic planning, our librarians and professional programming staff, Lori Torbeck, Pat Luebke, Wendy Schoof, and Jennifer Johansson will all attend the Illinois Libraries conference in October in Peoria. This will be an opportunity to introduce Wendy and Jennifer to the larger library world, and will give all four some common ground and cutting edge ideas for library service.

The Director attended Synergy: The Illinois Library Leadership Initiative as a mentor (at no expense to CPL). Her article on community engagement will appear in the October issue of the ILA Reporter. She has been invited to speak on community engagement at the Public Library Association Conference (PLA) alongside the Skokie (IL) and Gail Borden (Elgin, IL) public libraries and the Urban Library Council (Washington, DC).

### **Committee reports.**

None.

### **Unfinished business.**

None.

### **New business.**

None.

### **Other.**

Sharifa Stewart gives her compliments to Pat Luebke, Jennifer Johansson and Wendy Schoof. As a parent and board member, she has been very impressed with their library programs, particularly this year.

### **Adjournment.**

Adjourned at 5:12 p.m.

Next Board Meetings for 2015 (all in Public Library meeting room, 4:30 p.m.): October 14, \*November 18, December 9. (\*note: proposed date for November is the third Wednesday of the month due to Veteran's Day closing; all other dates are the second Wednesday.)

### **Respectfully submitted:**

Joyce Hayes, Secretary

**Prepared by:** Diana Brawley Sussman, Library Director