

Carbondale Public Library Board of Trustees

Wednesday, June 10, 2015

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Meeting called to order at 4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President

Julian Pei (1)

Susan Tulis, Secretary

Joyce Hayes

Roland Person

Harriet Simon

Sharifa Stewart

Absent.

Barbara Levine, Vice President (1)

Don Prosser, Treasurer (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall Grosshenrich, Finance Manager

Visitors present.

None.

President's report.

1. Election of Trustee officers to begin service July, 2015. Susan Tulis made a motion to nominate Joyce Hayes as secretary. Julian Pei seconded. MOTION passed unanimously.

Susan Tulis moved that the existing President, Vice President and Treasurer each serve a second term. Joyce Hayes seconded. MOTION passed unanimously.

Secretary's report.

1. Approval of the May 13, 2015 minutes. Harriet Simon made a motion to approve the minutes with one spelling correction. Roland Person seconded. MOTION passed unanimously.

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due June 16, 2015 to July 15, 2015. Roland Person made a motion to pay bills. Susan Tulis seconded. MOTION passed unanimously.
2. Acceptance of the financial report for May 2015. Expenses this month were mostly for books. The water fountain was repaired. Our Per Capita grant came early this year. Susan Tulis made a motion to accept the financial report. Joyce Hayes seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance and construction. Most repairs won't begin until there is some cash flow.
2. Approve Illinois Public Library Annual Report (IPLAR). Roland Person moved to approve the IPLAR. Julian Pei seconded. MOTION passed unanimously.
3. Board email protocol discussed.
4. Proposed Limited Library Card for Patrons in Temporary Housing. Philip Brown moved to approve the limited library card. Roland Person seconded. MOTION passed unanimously.
5. Other. Julian Pei made a motion to adopt a resolution naming the Library Director, Diana Brawley Sussman as the authority over the Wells Fargo investment account. Roland Person seconded. MOTION passed unanimously.

Committee reports.

None.

Unfinished business.

1. Conduct of Patrons policy review. Tabled.

New business.

1. Vote to appoint FOIA/OMA officer(s). Susan Tulis moved that Diana Brawley Sussman would continue to serve as both a FOIA and OMA Officer, with Gwen Hall Grosshenrich serving as a second FOIA Officer. Harriet Simon seconded. MOTION passed unanimously.
2. Review minutes from closed sessions. Harriet Simon made a motion to keep all executive session minutes closed. Julian Pei seconded. MOTION passed unanimously.
3. Adopt prevailing wage ordinance. Susan Tulis made a motion to adopt the prevailing wage ordinance. Philip Brown seconded. Roll call vote: Ayes (6): Philip Brown, Susan Tulis, Joyce Hayes, Harriet Simon, Sharifa Stewart, Julian Pei. Nays (0): None. Absent (2): Barbara Levine, Don Prosser. MOTION passed.

Other.

None.

Adjournment.

Adjourned at 5:23 p.m.

Next Board Meetings for 2015 (all in Public Library meeting room, 4:30 p.m.): July 8, August 12, September 9, October 14, *November 18, December 9. (*note: proposed date for November is the third Wednesday of the month due to Veteran's Day closing; all other dates are the second Wednesday.)

Respectfully submitted:

Susan Tulis, Secretary

Prepared by: Diana Brawley Sussman, Library Director