

Carbondale Public Library Board of Trustees

Wednesday, July 13, 2016

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Called to order at 4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President

Barbara Levine, Vice President (1)

Joyce Hayes, Secretary (1)

Don Prosser, Treasurer (2)

Julian Pei (1)

Roland Person (1)

Harriet Simon

Susan Tulis

Absent.

Sharifa Stewart (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall Grosshenrich, Finance Manager

Visitors present.

None.

President's report.

None.

Secretary's report.

1. Approval of the June 8, 2016 minutes. Roland Person moved to approve minutes. Susan Tulis seconded. MOTION passed unanimously with the correction of one typo.
2. Approval of the June 22, 2016 special board meeting minutes. Harriet Simon moved to approve minutes. Joyce Hayes seconded. MOTION passed unanimously.

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due July 16, 2016 to August 15, 2016. Bills included \$11,000 for meeting room repair, our 1st insurance payment of the fiscal year, a minor roof repair and other

standard expenses. Barbara Levine moved to pay the bills. Susan Tulis seconded. MOTION passed unanimously.

2. Acceptance of the financial report for June 2016. We received our per capita grant, which had an expected reduction. We appreciate that it came in a timely manner. Don Prosser moved to accept the financial report. Philip Brown seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance and construction.

a. South wall of the Brush building: Preliminary work is underway, including environmental testing and architectural measurements.

b. Other: We are having trees trimmed around buildings where they touch the roof or overhang the HVAC system. We had masonry inspected and need our capstones re-laid correctly.

2. Illinois Public Library Annual Report (IPLAR). Reviewed. The Director would like to increase the number of library card holders with a marketing campaign.

3. Other. We are doing a trial of PrinterOn, which allows patrons to print from their own devices to the library's printer. We will probably purchase this subscription. It is easy to use, affordable, and fulfills a recommendation from the Edge Assessment (thus partly fulfilling a Per Capita Grant requirement). The staff also saw a demonstration of a scanning/faxing self-service station, which was really nice, but expensive.

Philip Brown received a document from Jane Adams regarding "further conversations on violent crime." The board briefly discussed the summary of suggestions from community forums, as it relates to the library. Education is a large part of the solution. Our programming makes the library a destination for civil discourse and we can reach out to the community in non-polarizing ways. Philip Brown will send the document to the Director for distribution to the board so that it can be discussed further.

Committee reports.

None.

Unfinished business.

None.

New business.

None.

Other.

Harriet Simon reported that the Friends' book sale banner is hanging over Main Street. The sale is this weekend.

Adjournment.

Adjourned at 5:15 p.m.

Next Board Meetings for 2016 (all in Public Library meeting room, 4:30 p.m., second Wednesday of each month): August 10; September 14; October 12; November 9; December 14.

Respectfully submitted:

Joyce Hayes, Secretary

Prepared by: Diana Brawley Sussman, Library Director