

Carbondale Public Library Board of Trustees

Wednesday, July 8, 2015

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Meeting called to order at 4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President

Barbara Levine, Vice President (1)

Joyce Hayes, Secretary

Don Prosser, Treasurer (1)

Julian Pei (1)

Susan Tulis

Harriet Simon

Absent.

Roland Person (1)

Sharifa Stewart (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall Grosshenrich, Finance Manager

Visitors present.

None.

President's report.

1. Verification of terms for officers. Philip Brown made a motion to negate the election of President, Vice President and Treasurer that took place at the June meeting, and do it over correctly. Susan Tulis seconded the motion. MOTION passed unanimously.

Susan Tulis moved that Don Prosser be elected as Treasurer to a second consecutive term. Julian Pei seconded. MOTION passed unanimously.

Including the actions listed above, the board's officers and terms are as follows:

President: Philip Brown, 1st consecutive term, July 2014-June 2016

Vice President: Barbara Levine, 1st consecutive term, July 2014-June 2016

Treasurer: Don Prosser, 2nd consecutive term, July 2015-June 2017

Secretary: Joyce Hayes, 1st consecutive term, July 2015-June 2017

2. Board committee appointments. The board agreed by consensus to add Sharifa Stewart to the Five Year Planning Committee.
3. Oaths of Office were administered to all board members present.

Secretary's report.

1. Approval of the June 10, 2015 minutes. Susan Tulis moved to approve the minutes. Philip Brown seconded. MOTION passed unanimously.

Correspondence and communications.

1. Jackson County reassessments communication.
2. Other. None.

Financial report.

1. Approval of bills payable up to and including bills due July 16, 2015 to August 15, 2015. Added estimated Limricc insurance bill to bills payable. Most spending is for books, PNG grant, and property insurance. Joyce Hayes moved to approve payment of bills. Susan Tulis seconded. MOTION passed unanimously.
2. Acceptance of the financial report for June 2015. Expenses are standard. There has been no major income yet. Susan Tulis moved to accept the financial report. Harriet Simon seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance and construction. Philip Brown suggested that the Brush building be addressed in the 5 year plan, with a committee formed to discuss options.
2. FOIA Policy update and revision. Don Prosser moved to adopt the FOIA policy with minor revisions included. Philip Brown seconded. MOTION passed unanimously.
3. Other.

Committee reports.

Unfinished business.

1. Conduct of Patrons policy review. Don Prosser moved to adopt the policy with some revisions, including a change of title to "Patron Conduct Policy." Julian Pei seconded. MOTION passed unanimously.

New business.

1. Disruptive patron conduct. Don Prosser made a motion to ban patron (initials S.L.) described in an incident dated 6/23/15 until and unless there is further action from the board. He explained that all known information, including incidents at other libraries, could be considered in taking such action. Philip Brown seconded. The MOTION passed unanimous.

Other.

Adjournment.

Adjourned at 5:55 p.m.

Next Board Meetings for 2015 (all in Public Library meeting room, 4:30 p.m.): August 12, September 9, October 14, *November 18, December 9. (*note: proposed date for November is the third Wednesday of the month due to Veteran's Day closing; all other dates are the second Wednesday.)

Respectfully submitted:

Joyce Hayes, Secretary

Prepared by: Diana Brawley Sussman, Library Director