

Carbondale Public Library Board of Trustees

Wednesday, February 10, 2016

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Called to order at 4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President (1)

Barbara Levine, Vice President (2)

Joyce Hayes, Secretary

Julian Pei (3) (1 of 3 absences excused by Board President in accordance with by-laws.)

Roland Person (2)

Don Prosser, Treasurer (2)

Harriet Simon (1) (1 of 1 absences excused by Board President in accordance with by-laws.)

Absent.

Sharifa Stewart (3)

Susan Tulis (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall Grosshenrich, Finance Manager

Visitors present.

Two students.

President's report.

None.

Secretary's report.

1. Approval of the January 13, 2016 minutes. Roland Person moved to approve minutes. Harriet Simon seconded. MOTION passed unanimously.

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due February 16, 2016 to March 15, 2016. Gwen Hall Grosshenrich reported a lot of spending on books in preparation for the end of the fiscal year. Online subscription fees due. Don Prosser made a motion to pay bills. Roland Person seconded. MOTION passed unanimously.

2. Approval of FY2017 budget. Library Director presented minor adjustments from preliminary budget to

final, and narrative report. Roland Person moved to approve the FY17 budget. Joyce Hayes seconded. MOTION passed unanimously.

3. Acceptance of the financial report for January 2016. Gwen Hall has been discussing the receivables account with the city. Board discussed increasing the promotion of the Schnucks escrip fundraising program. Don Prosser moved to accept the financial report. Julian Pei seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance. The Japanese Garden was severely vandalized overnight on January 27/28. A police report was filed and we are working with the Evergreen Garden Club and mason Philip Harville to repair the garden and its retaining wall.

We are examining options to replace the deteriorating south wall of the Brush building. We could put excess revenue from prior fiscal years toward this project.

2. Other. Our social work intern Shannon Butler now has a caseload of over 60 clients. Paul Brinker at the SIU School of Social Work has selected a second intern to work under Shannon's tutelage, and to continue the program into the summer semester, reducing the potential gap in service. The Library Director has never seen more interest in a program from the community and the press. We've been contacted by the Phoenix Public Library for advice, as they are developing a similar program.

The Director noted that Adult Program Coordinator Wendy Schoof has done an excellent job of setting up programs, particularly art programs, for February.

Committee reports.

Unfinished business.

Roland Person made a motion to move \$51,826 from checking to the building account in IL Funds. Harriet Simon seconded. This is the remaining unspent revenue from FY15. MOTION passed unanimously.

New business.

Other.

Adjournment.

Adjourned at 5:13 p.m.

Next Board Meetings for 2016 (all in Public Library meeting room, 4:30 p.m., second Wednesday of each month): March 9; April 13, May 11; June 8; July 13; August 10; September 14; October 12; November 9; December 14.

Respectfully submitted:

Joyce Hayes, Secretary

Prepared by: Diana Brawley Sussman, Library Director