

Carbondale Public Library Board of Trustees

Wednesday, February 11, 2015
4:30 p.m.

Meeting Room
405 West Main St.

MINUTES

Call to order.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President
Barbara Levine, Vice President (2)
Susan Tulis, Secretary (1)
Don Prosser, Treasurer
Joyce Hayes (2)
Julian Pei (8 excused)
Roland Person (1)
Sharifa Stewart (3)
Harriet Simon (1)

Absent.

None.

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director
Gwen Hall, Finance Manager
Mary Stoner, Adult and Teen Librarian

Visitors present.

Five students.

President's report.

The Board President noted that we are pleased to have Julian back among us. Librarian Mary Stoner expressed her gratitude to the board. She has accepted a new position as the Library Director for the Anne West Lindsey Public Library District in Carterville, IL.

Secretary's report.

1. Approval of the January 14, 2015 minutes. Minutes: Harriet Simon made a motion to approve minutes with one correction. Correct to show adjournment at 5:43pm. Roland Person seconded. MOTION passed unanimously.

Correspondence and communications.

Correspondence: Cheonae Kim has offered to donate a painting. The board suggested that in order to get a tax deduction the artist would have to get the painting appraised, as the IRS only accepts appraisal prior to receipt. The Director will discuss this with the artist and bring the issue to the board next month. Mary

Stoner presented a thank you letter to the board. Reviewed correspondence from Attorney Mike Wepsiec regarding property tax appeals.

Financial report.

1. Approval of bills payable up to and including bills due February 16, 2015 to March 15, 2015. Joyce Hayes made a motion to approve payment of bills. Roland Person seconded. MOTION passed unanimously.
2. Approval of FY16 budget. The Director noted adjustments from the preliminary budget submitted in the fall, and noted that income appears high due to a high number of donations this year. Don Prosser made a motion to approve the FY16 budget (with one correction: add the word "in" to last page of narrative). Roland Person seconded. MOTION passed unanimously.
3. Acceptance of the financial report for January 2015. Gwen Hall explained that she is doing weekly budget reports for librarians. We've renewed some major subscriptions and are purchasing a lot of books at this time. Barbara Levine made a motion to accept the financial report. Roland Person seconded. MOTION passed unanimously.

Librarian's report. Director's report: see notes.

1. Personnel. Mary Stoner has accepted a position as Library Director for the Anne West Lindsey Library District in Carterville. Rather than fill her position as is, positions were restructured to expand service for both teens and adults, while saving the library money. Wendy Schoof, formerly the PNG Coordinator and Technology Instructor, accepted a full time position as our Adult Program Coordinator and Youth Services Assistant. A new part time Teen and Youth Program Coordinator will administer the PNG program and expand teen services. Wendy will continue to offer technology programs to adults, and to expand our other adult programming.
2. Community partnerships. The Library Director is on the Sparrow Coalition steering committee to identify service gaps for homeless individuals and other marginalized populations and to seek community-driven solutions. The Library Director co-coordinates Nonviolent Carbondale, which is organizing 11 Days for Compassion (March 21-31, 2015). The Keats grant book release party had 30 attendees. Community partners were the Boys & Girls Club and Senior Adult Services. Each of the 32 authors received a copy of the book they created together: A Day in the Life: Kids and Seniors Share Stories.

Committee reports.

None.

Unfinished business.

None.

New business.

None.

Other.

None.

Adjournment.

Adjourned at 5:18

Next Board Meetings for 2015 (all in Public Library meeting room, 4:30 p.m.): March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, *November 18, December 9. (*note: proposed date for November is the third Wednesday of the month due to Veteran's Day closing; all other dates are the second Wednesday.)

Respectfully submitted:

Susan Tulis, Secretary

Prepared by: Diana Brawley Sussman, Library Director