

Carbondale Public Library Board of Trustees

Wednesday, August 10, 2016
4:30 p.m.

Meeting Room
405 West Main St.

MINUTES

Call to order.

Called to order at 4:32 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Barbara Levine, Vice President (1)
Julian Pei (1)
Roland Person (1)
Harriet Simon
Sharifa Stewart (1)
Susan Tulis

Absent.

Philip Brown, President (1)
Joyce Hayes, Secretary (2)
Don Prosser, Treasurer (3)
The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director
Gwen Hall Grosshenrich, Finance Manager

Visitors present.

None.

President's report.

None.

Secretary's report.

1. Approval of the July 13, 2016 minutes. Minutes: add word "in" Susan Tulis motioned to approve minutes with the correction of one typo. Roland Person seconded. MOTION passed unanimously.

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due August 16, 2016 to September 15, 2016. Gwen Hall Grosshenrich reported that there are mostly standard bills this month. We added a subscription to PrinterOn so that patrons can print from their own laptops and devices. Roland Person moved to pay the bills. Susan Tulis seconded. MOTION passed unanimously.

2. Acceptance of the financial report for July 2016. Harriet Simon moved to accept the financial report. Julian Pei seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance and construction.

a. Decisions about plans and estimated probable costs on south wall of the Brush building.

Architect Harlan Bohnsack presented 3 options for the south wall of the Brush building: Encapsulate the wall (not recommended); replace the wall w/ metal siding and windows; replace the wall with EIFS and windows. Other considerations: Laminated safety glass is recommended, but more expensive; could put the windows higher to reduce the likelihood of vandalism; could reduce the number of windows to reduce cost. The board liked the idea of putting the sills up at 5 or 6 feet, with the windows themselves 3 feet high and 4 feet wide. As an example, 4 windows instead of 8 would reduce the cost by about \$7,500. Harlan stated that he would like to get the bid documents done next week.

Roland Person moved to adopt option 2 (metal panels) with 4-5 aluminum storefront windows highly placed. Diana Sussman and Harlan Bohnsack will make decisions about siding colors and window placement. Harriet Simon seconded. This brings the estimated cost to \$85,000-\$90,000 plus architectural fees. MOTION passed unanimously.

b. Discussed the scheduled masonry repairs to be performed on the capstones.

2. Insurance. Tabled.

3. Discussion about the library's role in finding solutions to violence in the community. Tabled.

4. Other. None.

Committee reports.

None.

Unfinished business.

None.

New business.

1. Review and revise Electronic Information Network policy, including Internet Access and Internet Safety to ensure current and accurate language. Roland Person moved that we adopt and file the revised Internet policy with discussed revisions. Sharifa Stewart seconded. MOTION PASSED unanimously.

2. Reaffirmation of ongoing CIPA compliance: Roland Person made a motion that the library board certifies that the Carbondale Public Library is CIPA compliant and has maintained CIPA compliance since the federal adoption of the Children's Internet Protection Act. Julian Pei seconded. MOTION passed unanimously.

Other.

None.

Adjournment.

Adjourned at 5:52pm

Next Board Meetings for 2016 (all in Public Library meeting room, 4:30 p.m., second Wednesday of each month): September 14; October 12; November 9; December 14.

Respectfully submitted:

Joyce Hayes, Secretary

Prepared by: Diana Brawley Sussman, Library Director