

Carbondale Public Library Board of Trustees

Wednesday, August 13, 2014
4:30 p.m.

Meeting Room
405 West Main St.

MINUTES

Call to order.

The meeting was called to order at 4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President
Barbara Levine, Vice President (2)
Susan Tulis, Secretary
Don Prosser, Treasurer
Joyce Hayes (1)
Sharifa Stewart (3)
Harriet Simon (1)

Absent.

Julian Pei (4 excused)
Roland Person (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director
Gwen Hall, Finance Manager

Visitors present.

None.

President's report.

1. Oaths of Office administered by the President to Sharifa Stewart, Harriet Simon, Barbara Levine.

Secretary's report.

1. Approval of the July 9, 2014 minutes. Susan Tulis made a motion to approve minutes. Harriet Simon seconded. MOTION passed unanimously.

Correspondence and communications.

1. Jackson County Clerk: Property tax rate calculated. Discussed rate changes over the past six years.

Financial report.

1. Approval of bills payable up to and including bills due August 16, 2014 to September 15, 2014. Bills payable. Don Prosser made a motion to pay. Susan Tulis seconded. MOTION passed unanimously.

2. Acceptance of the financial report for July 2014. Financial report: Gwen Hall explained that the annual audit necessitated a change in our recording of construction costs so the city can capitalize those expenses. All expenses associated with the Live & Learn Construction project were moved to budget line 501. Joyce Hayes made a motion to approve the financial report. Susan Tulis seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance and construction. None.

2. Insurance: Board discussion and decisions regarding changes in coverage.

Don Prosser made a motion to increase coverage on the Brush Building from actual value to replacement value. Susan Tulis seconded. MOTION passed unanimously.

Don Prosser made a motion to remove mine subsidence insurance from our policy. Joyce Hayes seconded. MOTION passed unanimously.

Philip Brown made a motion to table discussion of earthquake insurance. Susan Tulis seconded. MOTION passed unanimously.

Don Prosser made a motion to table the discussion of health insurance. Phil Brown seconded. MOTION passed unanimously.

The board decided to refer the question of bidding insurance to the insurance committee.

3. Energy provision: Board discussion and decision regarding provider contract with consideration to prices and green energy options. The board reviewed rates from multiple carriers as provided by energy broker Consumer Energy Solutions. Our contract expires January 30, 2015. Discussed the merits of 100% green energy (wind and solar). Don Prosser made a motion to go 100% green for three years. Philip Brown seconded. MOTION passed unanimously. Energy.Me offered the lowest green energy rates and will be the provider as of February 2015 with a 33 month contract.

4. Other. Discussed staff turnover, and recent outreach efforts.

Discussed new brochure and how to explain nonresident fees: "If you live outside of any Illinois library district YES YOU CAN get a library card! If you don't live inside any library's tax district, you don't pay property taxes to any public library. According to Illinois law, to get a library card you can purchase a nonresident card from your closest public library. The cost is calculated according to your rent (if you rent) or your property tax bill (if you own). You'll pay exactly what you would have paid in library taxes had your home been in the city limits. A nonresident card is good for one year. The annual payment covers cards for everyone in your household."

The brochure also explains: "The average reader checks out 41 books (movies & other items) per year worth \$934. Our biggest reader checks out 1,176 books/items per year worth \$26,789." Combined with value assessments for just a few of our library programs, the value of a library card ranges from \$1,784 - \$29,148 worth of library service per year, per individual.

Committee reports.

Set dates for Personnel Committee to review the Director: August 27, 2014.

Unfinished business.

None.

New business.

None.

Other.

Harriet Simon discussed the upcoming author visit sponsored by the Friends, Sunday, August 24th. The Friends' Summer Book Sale will take place August 22-23.

Adjournment.

Adjourned at 5:27pm

Next Board Meetings for 2014 (all in Public Library meeting room, 4:30 p.m.): September 10, October 8, November 12, December 10

Respectfully submitted:

Susan Tulis, Secretary

Prepared by: Diana Brawley Sussman, Library Director