

Carbondale Public Library Board of Trustees

Wednesday, April 12, 2017

4:30 p.m.

Meeting Room
405 West Main St.

MINUTES

Call to order.

Called to order at 4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President (2)

Barbara Levine, Vice President (3)

Joyce Hayes, Secretary (3)

Roland Person (2)

Sharifa Stewart (3)

Don Prosser, Treasurer (3)

Harriet Simon

Susan Tulis

Absent.

Julian Pei (4)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall Grosshenrich, Finance Manager

Visitors present.

Four CCHS students

President's report.

None.

Secretary's report.

1. Approval of March 8, 2017 minutes. Roland Person moved to accept the minutes. Joyce Hayes seconded. MOTION passed unanimously.

Correspondence and communications.

1. Letter received from the Office of the Secretary of State awarding the library its FY17 Per Capita grant for funding through June 2018.

Financial report.

1. Approval of bills payable up to and including bills due April 16, 2017 to May 15, 2017. Discussed bills, which include a lot of books and renewals for reference databases. Roland Person moved to pay bills. Joyce Hayes seconded. MOTION passed unanimously.

2. Set Finance Committee meeting near end of April. Meeting set for April 26, 2017 at 4:30 p.m.
3. Philip Brown moved to authorize the finance committee to approve all bills to be paid by the last day of the fiscal year, not to exceed budgetary authority. Barbara Levine seconded. MOTION passed unanimously.
4. Acceptance of the financial report for March 2017. We have received a seventh payment for replacement tax. Normally there are seven payments, but the total received is about \$10,000 short of what was budgeted. Roland Person moved to accept the financial report. Joyce Hayes seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance. Don Prosser made a motion to accept three proposals from Harville Masonry to work on masonry, improve masonry drainage, and power-wash the building. Philip Brown seconded. MOTION passed unanimously.
2. Reviewed April 11th budget hearing.
3. IHLS 2017 Board Elections. Board reviewed and chose candidates by consensus for the library's vote.
4. Review and approval of Security Cameras policy. This was discussed and work continues on crafting this policy.
5. Consider increasing daily Internet access for card holders from 90 minutes to 2 hours. This was discussed. Often all of the computers are full, so this could increase the wait time for Internet service. We could include this in a Strategic Planning survey to measure public interest. Sharifa Stewart suggested adding privacy screens.
6. Change date closed for Staff Day from May 19 to June 2, 2017. Roland Person moved to change the date closed for Staff Day. Philip Brown seconded. MOTION passed unanimously.
7. Borrower's Card policy review. Tabled.
8. Review of 11 Days for Compassion. There were 3 dozen programs throughout the community.

Committee reports.

None.

Unfinished business.

None.

New business.

Patron behavior. Each recent incident was discussed. The board decided by consensus that all patrons banned in March and April would remain banned until and unless there is further action from the board, with the exception of one individual, initials P.Y., whose ban is lifted. P.Y. has exhibited no other problematic behavior at the library over the course of several years apart from the accusation recently made against him. His ban will be lifted, and he will be warned about monitoring his behavior in the future. The ban of a youth on 2/28/17 will be up for reconsideration if the youth writes a letter of apology to the board.

Other.

None.

Adjournment.

Adjourned at 5:35 p.m.

Next Board Meetings for 2017 (all in Public Library meeting room, 4:30 p.m., second Wednesday of each month): May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13.

Respectfully submitted:

Joyce Hayes, Secretary

Prepared by: Diana Brawley Sussman, Library Director