

Carbondale Public Library Board of Trustees

Wednesday, April 8, 2015

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Called to order at 4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President

Barbara Levine, Vice President (2)

Don Prosser, Treasurer

Joyce Hayes (2)

Roland Person (1)

Sharifa Stewart (3)

Harriet Simon (1)

Absent.

Susan Tulis, Secretary (2)

Julian Pei (9 excused)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall, Finance Manager

Visitors present.

None.

President's report.

None.

Secretary's report.

1. Approval of the March 11, 2015 minutes. Harriet Simon made a motion to approve the minutes. Roland Person seconded. MOTION passed unanimously.

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due April 16, 2015 to May 15, 2015.
The cost for Servepro & L&P Carpet for flood was around \$11,000. All but the \$1,000 deductible was reimbursed by insurance, and we've received that reimbursement check. There were many book purchases this month. Barbara Levine made a motion to pay bills. Joyce Hayes seconded. MOTION passed unanimously.
2. Appointment of Trustee(s) to serve on the Finance Committee. Roland Person, Don Prosser and Joyce Hayes are on the finance committee. No changes necessary.
3. Set Finance Committee meeting near end of April: April 30 at 4:00 p.m.
4. Authorize the finance committee to approve all bills to be paid by the last day of the fiscal year, not to exceed budgetary authority. Barbara Levine made a motion to authorize the finance committee to not exceed the budgetary authority and to pay remaining bills. Harriet Simon seconded. MOTION passed unanimously.
5. Acceptance of the financial report for March 2015. We are on target for most line items. We are under budget in salary. We've received more donations than anticipated this year. The board noted that we need more budgeted for food and beverage line 240 (for programs). Philip Brown made a motion to accept the financial report. Barbara Levine seconded. MOTION passed unanimously.

Librarian's report.

1. 11 Days for Compassion. There were thirty-six sponsors for forty programs taking place in twenty locations. The program sponsors were from several community sectors, including SIU affiliated groups, United Nations Association of USA - Southern Illinois Chapter, churches and many others. In its role as co-coordinator, the Carbondale Public Library maintains a website at www.nonviolentcarbondale.org and creates a brochure listing all forty programs. Attendance was high at all of the programs the Library Director attended. Most of the programs dealt with serious issues such as poverty, homelessness and equality. The Library's Human Library program, intended to build connections and break down stereotypes, was a success.
2. Staff Day. The staff will visit the newly renovated Six Mile Regional Library District in Granite City, IL. The Black Belt Librarian will do an in-service training for Carbondale and Granite City staff.
3. Lifting or eliminating circulation limits on reciprocal borrowers. Roland Person moves to treat reciprocal borrowers the same as our own in terms of loaned materials. Barbara Levine seconded. MOTION passed unanimously.
4. Patron behavioral issues. Discussed the behavior of a patron who may be stalking library staff. He was sighted driving slowly or parked near the homes of some staff (one on a country road). He is frequently in the library and has been asking staff a lot of personal questions.
5. Other. The library has gotten a lot of media coverage in the past month for the Human Library, the Keats grant and 11 Days for Compassion. The FY16 budget hearing will take place at the City Council meeting on April 14, and the budget will be passed by the City Council on April 28. The Director will attend, and Trustees are welcome to attend.

Committee reports.

The Finance Committee will meet at 4pm on Thursday, April 30.

Unfinished business.

None.

New business.

None.

Other.

Harriet Simon distributed the Friends' book sale information (April 24-26). The Evergreen Garden Club will be having a yard sale and plant sale outside of the Brush Building during the sale.

Adjournment.

Adjourned at 6:15 p.m.

Next Board Meetings for 2015 (all in Public Library meeting room, 4:30 p.m.): May 13, June 10, July 8, August 12, September 9, October 14, *November 18, December 9. (*note: proposed date for November is the third Wednesday of the month due to Veteran's Day closing; all other dates are the second Wednesday.)

Respectfully submitted:

Susan Tulis, Secretary

Prepared by: Diana Brawley Sussman, Librarian Director